

**CONTENTS**

	<u>Page</u>
<b>CHAPTER 1 INTRODUCTION</b>	<b>1</b>
Part I : The District Council Election	1
Part II : The Guidelines	4
Part III : Sanction	6
<b>CHAPTER 2 REGISTRATION OF ELECTORS AND VOTING SYSTEM</b>	<b>7</b>
Part I : Registration of Electors	7
Part II : The Voting System	14
<b>CHAPTER 3 NOMINATION OF CANDIDATES</b>	<b>16</b>
Part I : Qualification and Disqualification for Nomination	16
Part II : Nominations Advisory Committees	19
Part III : When and How to Nominate	22
Part IV : Election Deposit	26
Part V : Validity of Nominations	27
Part VI : Withdrawal of Candidature	30
Part VII : Notice of Nomination	31
Part VIII : Particulars Relating to Candidates on Ballot Papers	31
Part IX : Publicity	37

<b>CHAPTER 4</b>	<b>POLLING AND COUNTING ARRANGEMENTS</b>	<b>39</b>
Part I	: Before the Poll	39
Part II	: Inside the Polling Station	42
Part III	: Outside the Polling Station	43
Part IV	: Admission to the Polling Station	45
Part V	: Conduct inside the Polling Station	49
Part VI	: Close of Poll	57
Part VII	: Sorting of Ballot Papers	60
Part VIII	: The Count	64
Part IX	: Declaration of Result	65.8
Part X	: Disposal of Documents	65.9
<b>CHAPTER 5</b>	<b>ELECTION PETITIONS</b>	<b>66</b>
Part I	: Grounds for Lodging an Election Petition	66
Part II	: Who could, and when to, Lodge Election Petitions	67
<b>CHAPTER 6</b>	<b>APPOINTMENT AND ROLES OF ELECTION AGENT, ELECTION EXPENSE AGENTS, POLLING AGENTS AND COUNTING AGENTS</b>	<b>68</b>
Part I	: General	68
Part II	: Types and Numbers of Agents	68
Part III	: Qualifications of Agents	69
Part IV	: Civil Servants Acting as Agents	69
Part V	: Election Agent	70

Part VI	:	Election Expense Agents	74
Part VII	:	Polling Agents	77
Part VIII	:	Counting Agents	89
<b>CHAPTER 7</b>		<b>ELECTION ADVERTISEMENTS</b>	<b>90</b>
Part I	:	What Constitutes an Election Advertisement	90
Part II	:	Period and Area of Display	95
Part III	:	Allocation of Designated Spots	100
Part IV	:	Conditions and Limitations on Display	103
Part V	:	Serial Numbering, Declarations and Copies	105
Part VI	:	Requirements Relating to Printed Election Materials	111
Part VII	:	Non-Compliance and Consequences	112
Part VIII	:	Advertisements of Political, Professional/Trade Bodies or Other Organisations	114
Part IX	:	Free Postage for Election Advertisements	116
Part X	:	Election Advertisements for Registered Electors in the Custody of CSD and Other Law Enforcement Agencies	122.1
<b>CHAPTER 8</b>		<b>ELECTIONEERING AT THE LIVING OR WORKING PLACES OF ELECTORS, PREMISES OF ORGANISATIONS TO WHICH ELECTORS BELONG AND BUILDINGS WHICH ELECTORS FREQUENT</b>	<b>123</b>
Part I	:	General	123
Part II	:	Rights of Tenants and Owners	125
Part III	:	Guidelines to be Observed by Candidates in the Conduct of Electioneering Activities	127

Part IV	:	Guidelines to be Observed by Owners, Managements and Organisations for Handling Applications for Conduct of Electioneering Activities on the Premises within their Jurisdiction	131
Part V	:	Conduct of Electioneering Activities in Premises under the Management of Housing Department and Hong Kong Housing Society	137
Part VI	:	Sanction	138
<b>CHAPTER 9</b>		<b>ELECTION MEETINGS</b>	<b>139</b>
Part I	:	General	139
Part II	:	Election Meetings in Public Places	141
Part III	:	Election Meetings at Private Premises	146
Part IV	:	Mobile Exhibitions	147
Part V	:	Fund Raising Activities at Election Meetings	148
<b>CHAPTER 10</b>		<b>ELECTION BROADCASTING, MEDIA REPORTING AND ELECTION FORUMS</b>	<b>149</b>
Part I	:	General	149
Part II	:	Electioneering on TV and Radio	149
Part III	:	Advertising through the Print Media	153
Part IV	:	Election Forums	154
Part V	:	Sanction	154
<b>CHAPTER 11</b>		<b>USE OF SOUND AMPLIFYING DEVICE AND VEHICLES</b>	<b>155</b>
Part I	:	General	155
Part II	:	Use of Loudspeakers and Vehicles	155

Part III	: Sanction	158
<b>CHAPTER 12</b>	<b>ELECTIONEERING ACTIVITIES CONDUCTED IN SCHOOLS OR PARTICIPATED BY SCHOOL PUPILS</b>	<b>159</b>
Part I	: General	159
Part II	: School Pupils	159
Part III	: Electioneering Activities in Schools	161
Part IV	: Sanction	162
<b>CHAPTER 13</b>	<b>PROHIBITION AGAINST CANVASSING ACTIVITIES OUTSIDE POLLING STATIONS</b>	<b>163</b>
Part I	: General	163
Part II	: Declaration of a No Canvassing Zone and No Staying Zone	163
Part III	: Conduct inside the No Canvassing Zone and No Staying Zone	165
Part IV	: Penalty	167
<b>CHAPTER 14</b>	<b>EXIT POLL</b>	<b>169</b>
Part I	: General	169
Part II	: Conduct of Exit Polls	169
Part III	: Secrecy of the Vote	171
Part IV	: Identification of Interviewers	172
Part V	: Sanction	172

<b>CHAPTER 15</b>	<b>ELECTION EXPENSES AND DONATIONS</b>	<b>173</b>
Part I	: What constitutes Election Expenses	173
Part II	: Who may incur Election Expenses and their Limit	175
Part III	: Donations	177
Part IV	: Return and Declaration of Election Expenses and Donations	180
Part V	: Advance Return of Donations	182
Part VI	: Financial Assistance	183
Part VII	: Enforcement and Penalty	186
<b>CHAPTER 16</b>	<b>CORRUPT AND ILLEGAL CONDUCT</b>	<b>190</b>
Part I	: General	190
Part II	: Corrupt Conduct Relating to Nomination and Withdrawal of Candidates	191
Part III	: Illegal Conduct Relating to Electioneering	192
Part IV	: Corrupt Conduct Relating to Electioneering and Voting	195
Part V	: Corrupt and Illegal Conduct Relating to Election Expenses and Donations	197
Part VI	: Power of Court to Excuse Innocent Acts	198
Part VII	: Non-compliance with the Law and Sanction	199

<b>CHAPTER 17</b>	<b>NAMEDROPPING</b>	<b>201</b>
<b>CHAPTER 18</b>	<b>ATTENDANCE OF PUBLIC FUNCTIONS BY BOTH GOVERNMENT OFFICIALS AND CANDIDATES</b>	<b>207</b>
Part I	: General	207
Part II	: Attendance of Public Functions by Government Officials	208
Part III	: Attendance of Public Functions by Candidates	209
Part IV	: Principal Officials	210
<b>CHAPTER 19</b>	<b>COMPLAINTS PROCEDURE</b>	<b>211</b>
Part I	: General	211
Part II	: To whom a Complaint may be Made	211
Part III	: Time and Procedure for Making Complaint	212
Part IV	: Complaints inside a Polling Station	213
Part V	: The Processing of Complaint	214
Part VI	: Electoral Affairs Commission's Report on Complaints	216
Part VII	: Obligations of the Returning Officer, the Presiding Officer and the Registration and Electoral Office	216
Part VIII	: Sanction for False Complaint	217

**APPENDICES**

Appendix A	:	Action Checklist for Candidates	219
Appendix B	:	Methods of Folding of Election Advertisement	229
Appendix C	:	Canvassing Activities which are Forbidden within a No Canvassing Zone	231
Appendix D	:	Conduct of Electioneering Activities and Election Meetings in Premises under the Management of the Housing Department and the Hong Kong Housing Society	233
Appendix E	:	Personal Data Privacy: Guidance on Electioneering Activities	234
Appendix F	:	Guidance Note on Safe Conduct of Election-related Activities	236
Appendix G	:	Application for a Permit under S4(17) of Summary Offences Ordinance, Cap.228 for Non-Charitable Purposes – Administrative Guidelines and Licensing Conditions for the issue of Public Fund-raising Permits for Non-Charitable Purposes	238
Appendix H	:	Fair and Equal Treatment of Candidates by the Print Media	246
Appendix I	:	Application Procedure for the Approval of Float Design	247
Appendix J	:	Items of Expenses which may be Counted towards Election Expenses	249
Appendix K	:	Support Clean Elections : A Handbook by the ICAC	252
Appendix L	:	Guidelines for Mutual Aid Committees	283
Appendix M	:	Form of Consent of Support	284
Appendix N	:	Guidelines for Candidates on Sending Election Advertisements to Registered Electors in the Custody of the Correctional Services Department	287

**INDEX****289**